

Athens Chapter
2009-2010 Programs

Tuesday, [August 18, 2009](#), 5:30 p.m. – **Lean Principles for Office Processes.**

Speaker: Karen J. Fite, Northeast Georgia Manager for Industry Services, Georgia Tech

Location: ACC Water Resources Building, Corner of Water Works and Barber

Tuesday, [September 15, 2009](#), 5:30 p.m. – **Retirement and You.**

Speaker: Michelle Alexander, AJM Financial

Location: ACC Water Resources Building, Corner of Water Works and Barber

Monday [October 12, 2009](#), 7:30 a.m. – **Executive Appreciation Breakfast/National Boss Day**

Speaker: Doc Eldridge, President of Athens Chamber of Commerce

Location: The University of Georgia Center for Continuing Education

Tuesday, [November 17, 2009](#), 5:30 p.m. – **Family Fun Night and Annual Holiday Auction/White Elephant Sale**

Speaker: N/A

Location: ACC Water Resources Building, Corner of Water Works and Barber

Tuesday, [December 8, 2009](#), 5:30 p.m. – **Holiday Social and Gift Exchange**

Location: Logan's Roadhouse, Atlanta Highway, Athens, GA

Tuesday, [January 19, 2010](#), 5:30 p.m. – **Discovering Your Memory Power**

Speaker: Dianne Young, Freedom Personal Development

Location: The University of Georgia Center for Continuing Education

Tuesday, [February 16, 2010](#), 5:30 p.m. – **Managing the Inbox**

Speaker: Debra Kirtland, DJ Consultants

Location: The University of Georgia Center for Continuing Education

Tuesday, [March 16, 2010](#), 5:30 p.m. – Leadership Training and Orientation

Speakers: Donna Mitchell CPS/CAP, GA Div Pres. and Nina Hubbard CAP, Pres. Elect

Location: The University of Georgia Center for Continuing Education

Wednesday, [April 21, 2010](#), Administrative Professional Day Conference

Location: The University of Georgia Continuing Education Center

Tuesday, [May 18, 2010](#), 5:30 p.m. – **Gaining Professional Recognition**

Speaker: Judy James, Human Resources Manager, University of Georgia

Location: The University of Georgia Center for Continuing Education

Tuesday, [June 15, 2010](#), 5:30 p.m., Installation of 2010/2011 Officers

Speaker: TBD

Location: The University of Georgia Center for Continuing Education